

Parent/Coach Meeting (Indicate Date and Time, how many attended)

1. Welcome and Introductions

- a. Head Coach:
- b. Assistant Coach:
- c. Assistant Coach:
- d. Manager:
- e. Safety Coordinator:
- f. Discuss qualifications and roles
- g. Criminal Record Checks

2. Parent Contact List

- a. Any revisions?
- b. Will distribute to each parent

3. Rep Participation and Contracts

- a. Rep Fees: per player
- b. Player Contract
- c. Parent Contract

4. Medical and Insurance

- a. Require all forms in ASAP
- b. Explain Insurance
- c. Concussion baseline testing:

5. Parent Participation

- a. Time Keepers: **TBD**
- b. Score keepers: **TBD**
- c. Music: **TBD**
- d. Tournaments: **TBD**
- e. Special Events, Fund Raising, 50/50: **TBD**
- f. Picture Day, Team Jerseys, Logowear: **TBD**
- g. Game Review and Statistics: **TBD**

6. Jerseys

- a. Player responsibility and garment bags
- b. Jersey Administration/Washing

7. Goals and Conduct

- a. Fair Play

- b. Team Philosophy
- c. Equipment
 - i. Must have all equipment to go on ice
 - ii. Neck guards are mandatory
 - iii. Mouth guards recommended
- d. Dressing Rooms
 - i. Restricted access
 - ii. No cell phones. That includes kids.
 - iii. Coaches talk before and after game
- e. On the Bench practice and games
 - i. Only team officials that are on roster
 - ii. Labeled water bottles
- f. Practices
 - i. Attendance and Expectations
 - ii. Other Activities and Conditioning
- g. Games
 - i. One home and away game per week
 - ii. Dress code: Team jacket, black track pants, golf/polo shirt – Thoughts?
 - iii. Attendance
 - iv. Vacations and Planned Absence
 - v. Car Pooling
 - vi. Arrival: 1 hr before game
 - vii. Warm Up
 - viii. Parent Behaviour
- h. Player Skill Testing
- i. Concussions

8. Tournament

a. Fall or Spring

9. Communication

- a. The Manager will communicate regularly via email.
- b. Reminders will be sent with game time, location, send directions to arena etc.
- c. “Always sleep on it”

10. Team Jackets and Logowear: TBD

Parent Meeting Guideline – Things to cover.

Indicate how many parents attended the meeting and date of meeting

- how you'll be speaking to their child for the next 6 months
- what your plan is for improving their individual skills
- your philosophies regarding the team, player types and ice time
- Skill development plan
- Safety
- Team environment & dressing room philosophy
- Time commitments & expectations
- Ice time philosophy (don't talk about this first, even though it's the first thing parents will want to hear about)
- Philosophy of atmosphere & encouragement
- Coaching roles
- Respect and team philosophy (push in your chairs!)
- Positions & roles – manager, safety, assistant coaches
- Philosophy of penalties
- Your experience and overall coaching philosophy
- Player conduct
- Parent expectations for child
- Parent conduct
- Discipline
- Jerseys/ sponsorship
- Tournaments
- Volunteers :
 - Timekeeper/scorekeeper