

MINUTES WMHA Board of Directors Meeting
SEPTEMBER 8 2025
6:30 PM - Virtual

Attendance: Louise Tomcheck, Lon Martin, Nate McIntyre, Laura Blumes, Ainslie Conway, Lorelee Seitz, Nadia Demers, Norma Gonzalez, Dayna Birch, Marc Kester, Allison Gilchrist
Not in Attendance:

A	Call to Order Meeting called to order at 7:05pm. Quorum confirmed.
B	Approval of Agenda Moved by LB, seconded by LT. Approved.
C	Approval of Minutes of Previous Meeting To be approved prior to next Meeting - to be sent out via email and approved
D	Presidents Report This will be Louise's last meeting as chair. Lon will be stepping in as interim President until the President is approved. Either someone within the current board or someone that has held a role as sports board president needs to step into the president role. Roles still open - Discipline Coordinator: Jason Romany applied. Board to vote. Treasurer: Still open - Nadia will sit in this role remotely until it is filled. <i>Decision: Approved. Will continue to recruit for positions Lousie to pass on the items that still need to be addressed and closed with players/player parents.</i>
E	Treasurer Report As of August 31, 2025, WMHA's financial position remains strong. The year-to-date results reflect

	<p>early-season activity, with the majority of registration fees accounted for with installment payments</p> <p>and minimal expenses incurred to date.</p> <p>At this time last year, WMHA had already received confirmation & received the BC Gaming Grant.</p> <p>This year, we are still awaiting confirmation, which is expected by September 30, 2025.</p> <p><i>Decision: Allison to give update at next board meeting.</i></p>
F	<p>Camp debrief</p> <p>The board discussed that the camp was a success with thanks to Marc and Ainslie stepping in to get coverage for Dayna being sick.</p> <p>Next season, planning needs to be communicated so that the executive are aware of which coaches, timing and on ice helpers are scheduled.</p> <p><i>Decision: Ainslie to create a tracking sheet for use next season.</i></p>
G	<p>Rep Tryouts</p> <p>Jersey pickup and return went well.</p> <p>A parent meeting via google meet was a success and well received. Plan to do this every season.</p> <p>Reflection on this seasons tryout - DOH planning needs to be communicated so that the executive are aware of which assessors, timing and on ice helpers are scheduled. With the DOH being sick and one of the assessors not being able to make it due to te Gran Fondo road closure created challenges. Also should have back up assessors should there be illness.</p> <p><i>Decision: Ainslie to create a tracking sheet for use next season.</i></p>
H	<p>Risk Update</p> <p>All parent volunteers and coaches are either in process or have complete their CRC and safety etc courses. CRCs are being approved within 24-36hours. We are tracking well for all people to be qualified.</p> <p>Ainslie suggested reviewing safety bags and safety binders.</p> <p><i>Decision: In Progress.</i></p>

I	<p>Development Planning and Coaching Flexibility</p> <p>The board discussed opportunities for greater coaching flexibility within the development program. Alternative development coaches may be considered during contract planning to better align with team and player needs. This will be explored further within the budget framework.</p> <p><i>Decision: In progress.</i></p>
J	<p>Coach Update</p> <p>All coaches are allocated minus U11A1 and U13C.</p> <p>Marc has proposed a shared U11A1 role with Dayna, Dayna is considering it. But not sure if she can make the full commitment. Could potentially share with Dan for home games and Marc with away games and Dayna doing weekly development.</p> <p>U13C does not have a parent coach available. Team has requested special exception to use a paid coach. Marc has approached Amanda to see if she would be interested and if she is happy with the conditions set out from the board to ensure we do not have any issues seen in previous years.</p> <p><i>Decision: Marc and Louise to meet with Amanda and report back to the board.</i></p>
K	<p>Manager Update</p> <p>Laura has sent out a manager report summarising actions to date.</p> <ul style="list-style-type: none"> - Looking for Immediate approvals: <ol style="list-style-type: none"> 1. Endorse the proposed Team Spending Guidelines, subject to revision following Team Manager-coordinated feedback. 2. Confirm that teams may proceed with second tournaments at their own expense, subject to initial Team Spending Guidelines 3. Approve that Gaming Grant funds, if received, will be distributed equitably and treated as general-use sponsorship dollars Process & Policy Development 4. Approve that Sponsorship Policy be clarified as proposed, subject to revision following Team Manager-coordinated feedback, 5. Direct a board member or designate to develop a basic sponsor recognition model for consistency across teams

	<p><i>Decision:</i></p> <ol style="list-style-type: none"> 1. <i>additional evaluator planning required.</i> 2. <i>Approved</i> 3. <i>Cannot change the spendings of the gaming grant from the originally applied for reason. So if the grant is for tournaments it must remain for tournaments for example.</i> <p>Ainslie confirms: 2024/25 Community Gaming Grant is to be used to assist with administration/wages, development costs essential to the direct delivery of our program, and the purchase of equipment for families interested in joining our programs and in need of additional support. In total, we are seeking \$55,400 as follows:</p> <ul style="list-style-type: none"> ● \$27,000 to support administration/wages ● \$22,400 to support our development program with guest instructors and skills-specific training ● \$6,000 for equipment <ol style="list-style-type: none"> 4. <i>Based on this recommendation, a policy/fat sheet should be produced to give to team managers for distribution to potential sponsors. Additional planning required.</i>
L	<p>Ice Update</p> <p>Corey has finalised ice for the teams that have been declared. All ice rental under the WMHA pricing/rental agreement will now go through Corey to ensure that this stays streamlined.</p> <p><i>Decision: Schedule final</i></p>
M	<p>Gala and Grants, fundraising items</p> <ol style="list-style-type: none"> 1. Equipment funding/tournament travel funding for families where there is a financial barrier to participating. \$2000 contingency fund? 2. Huddle video analysis software \$5000 usd plus 2 cameras \$? <p>(I will be writing a grant for this through WB Foundation for sept 30)</p> <ol style="list-style-type: none"> 3. International Hockey System for each team coach to use \$60 usd <p>x 12= \$720usd</p> <ol style="list-style-type: none"> 4. Practice jerseys x 210 @\$25 per jersey. \$5250 plus tax 5. Female Development Mentorship Coach \$10 000.

	<p>6. Additional Tournament fees paid for each team. Approx \$3000 total?</p> <p>Grants that have been applied for:</p> <ol style="list-style-type: none"> 1. BC gaming grant for admin/wages, equipment, development wages 2. REAW grant for Game jersey replacements, practice equipment 3. Epic Promise for in kind donations for the gala worth \$2000. (Please do not reach out to WB or Epic Promise for this year to get lift passes etc... this has been done) If you have a wicked contact who may donate other things at WB let me know. <p>Gala committee is looking for fundraising marketing items of what we are going to be fundraising for, ticket pricing and finalising some details. Have decided to delay the gala to a later date as this time of year is very busy for many families.</p> <p><i>Decision: continue to follow up with Gala committee. Next meeting hoping to give an update on grants and which ones have been offered to WMHA.</i></p>
N	<p>Apparel</p> <p>It has been brought to the attention of the board that not all teams want to purchase team gear through Source for Sports as teams feel there are more affordable options. They are asking the board if it is ok for teams to outsource their own options. If so can they get the logo, to ensure it is the correct branding.</p> <p>Louise raised that in the past logo wear such as the CCM branded tracksuits were traditionally for the A teams, not the C teams, somewhere in the works it changed to all teams wanting a more professional look. The board has been leaving that to the individual team managers to manage team uniforms.</p> <p><i>Decision: We want to reduce costs for teams, allow teams to recycle last seasons gear if all team agrees.</i></p> <p><i>Allow team managers to offset costs for team apparel with sponsorship funds should the parents agree.</i></p> <p><i>For next season, we could look at a variety of options that are affordable and try to avoid changing the team wear each year and just keep it the same for a set period of say 3 years.</i></p>
O	<p>Termination of Meeting</p> <p>Meeting adjourned at 9pm.</p>

